



## **PROPERTY LOSS NOTICE**

**ATTENTION: Summerly Nava / Claims Dept.**

**GROSSLIGHT INSURANCE, INC.**

**Direct #: 310-689-5327**

**Fax#: 310-235-0456**

**Email: summerly\_nava@grosslight.com**

**INSURED** \_\_\_\_\_

**CONTACT NAME & NUMBER** \_\_\_\_\_

**CONTACT EMAIL ADDRESS** \_\_\_\_\_

**DATE OF LOSS** \_\_\_\_\_ **TIME** \_\_\_\_\_

**LOCATION/ADDRESS OF LOSS** \_\_\_\_\_

**POLICE NOTIFIED?** No  Yes  **Police Report/Case #** \_\_\_\_\_

**TYPE OF PROPERTY** \_\_\_\_\_

**OWNER'S NAME** \_\_\_\_\_ **PHONE** \_\_\_\_\_

**OWNER'S ADDRESS** \_\_\_\_\_

**DESCRIPTION OF LOSS** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**AMOUNT OF LOSS** \_\_\_\_\_

**ADDITIONAL INFORMATION** \_\_\_\_\_

\_\_\_\_\_

**Completed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_